

## Student Charter, September 2020

Students at Madeley Academy always aim to do their best. At this time especially, we are reassured that you will continue to be a positive role model. We have worked hard to get things right for you. Please look after yourself and observe the guidelines below. In doing so, you will be caring for yourself, staff, friends, family and your community too.

- Arrive on site and in time for a prompt start to your lesson
- You are responsible to bring your own stationery every day. Please do not share with others
- Go straight to your timetabled lesson. The Restaurant and VTC café are not available
- Years 7 to 11 attend in full Academy uniform
- Sixth Form attend in business dress
- Use the same table and chair all day, unless you are timetabled for a specialist venue
- Hand gel stations are provided for your use on entry and when leaving the Academy
- Washing of hands and use of hand gel is promoted throughout the day
- Doors and windows are open for ventilation
- Use your Academy bag to store a coat and lunch whilst in the classroom
- Your Academy bag is the only item allowed to be taken into the Restaurant
- A PE bag may be brought in addition to the Academy bag when PE lessons are timetabled
- Tissues, hand gel and blue roll tissue wipes are provided for you to clean items as required
- Students and staff wipe surfaces and equipment used before leaving classrooms
- Catch it, bin it, kill it. Cough or sneeze into tissues and discard in a bin
- You are strongly advised to bring a bottle of water each day
- Decide on what break & lunch pack you will purchase and have the correct money ready
- Discuss any allergies and food intolerances with the Academy Nurse and Catering Manager
- Cloakrooms will not be opened

### **Social distancing requirements we ask of you**

- Observe designated seating areas when at break and lunch
- Keep to the left at all times on corridors
- Keep 1 metre plus away from staff and other students
- Observe social distancing markers in the Academy and around the front of the classroom
- Do not enter an office
- One girl and boy at a time will be allowed to visit the toilet
- Accessible toilets remain open
- If toilets are busy, queue and wait until space becomes available
- Respect the personal space of all persons in the Academy
- On arriving at a classroom, take a seat furthest away from the classroom door
- On leaving a classroom, seats closest to the door lead out first
- Observe social distancing when walking into and out of your classroom
- Walk to and return from lunch at 1 metre plus intervals
- Toilet supervisors are on duty all day and are contactable on request

Students that are unable to work to the guidelines will have time allocated to them in an alternative supervised learning environment. Under some circumstances, it may be necessary for a student to be asked to leave site.